

CLSA EDUCATION FOUNDATION SCHOLARSHIP APPLICATION

Application Instructions

Each applicant must submit a complete application package postmarked or emailed by the application deadline. The package must include the following:

1. A **completed** application form.
2. Submit a brief, yet complete essay indicating educational objectives, future plans of study, activities related to the profession, any surveying-related work experience, how you have promoted the profession and your financial status and degree of need. Must be typed. **Handwritten essays will not be accepted.**
3. Submit at least one letter of recommendation, from the current calendar year, from a faculty member familiar with the students work. Should a faculty member have multiple students applying for CLSA scholarships, the faculty member may choose to combine recommendations in the form of a matrix. Should the faculty member wish to submit recommendations in this format, a template will be provided by the Education Foundation. It is the student's responsibility to verify that they are included in the matrix by requesting the faculty member provide them a form letter indicating they will be included in a matrix. **Applications received without a letter of recommendation or form letter (available on the CLSA website) indicating the student will be included in a matrix will not be accepted.**
4. Submit a complete and **official** transcript through May of the year prior to when the award will be presented.
5. Application must be typed (electronic fill-in form provided). **Handwritten application will not be accepted.**

Incomplete, improperly completed and late applications will be rejected. Valid applications must be postmarked or emailed no later than December 9, 2018.

It is the obligation of the applicant to ensure that applications be postmarked or emailed by: December 9th

Top Ten Application Tips

We have compiled a list of tips to assist you in preparing your application. The tips are included at the end of this application.

Eligibility & Selection Criteria

Each scholarship has different criteria. To determine the criteria for a specific scholarship, visit the CLSA website at www.californiasurveyors.org/scholarsh.html

APPLICATION DEADLINE

Postmarked or emailed by December 9th, 2018

Mail to: CLSA Education Foundation
2520 Venture Oaks Way, Suite 150, Sacramento, CA 95833

Email to: kim@californiasurveyors.org

CLSA EDUCATION FOUNDATION SCHOLARSHIP APPLICATION

Full Name

Current Address

City, State, Zip

Hometown County (e.g. San Diego County, Sonoma County, etc.)

Email

Phone

Fax

Are you now, have you, or will you receive any financial aid during the current school year?

Yes No

If yes, please describe.

Toward what degree will you be working and when do you expect to receive it?

Colleges and universities attended, including the one in which you are currently enrolled. Arrange in sequence, listing your current institution first. (Submit transcripts for each)

College or University	State	Dates of Attendance	Major

Do you hold any licenses/certifications?

LSIT Other _____

Have you participated in a TrigStar event?

Yes If yes, through what CLSA Chapter _____ No

Have you completed a survey merit badge through Boy Scouts of America or equivalent from another youth organization?

Yes If yes, through what organization _____ No

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Full Name

List all scholastic honors, scholarships (full name of scholarship and amount) and awards you have received (include CLSA Education Foundation Scholarships and all other scholarships).

Are you a member of CLSA?

State Level Chapter Level (Chapter Name _____) Student Chapter Level

List all other professional organization/service club memberships.

List all professional conferences, seminars and/or meetings attended.

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Due to the number of applications received, if your application does not include the mandatory items as mentioned above, the application will be rejected.

By signing below, I certify that the information given in this application is true and accurate. I further certify that if for any reason subsequent to receiving a scholarship award, I elect to substantially alter my proposed study plan, I will immediately inform the CLSA Education Foundation and if requested, I will return the money paid to me. I hereby authorize CLSA to use my name for promotional purposes (e.g. listed on CLSA Website and publications).

Signature of applicant

Date

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Application Top Ten List

- 1) Remember the names of the scholarships you have received in the past on your application.
- 2) Read the scholarship criteria. Check, only the scholarship boxes for which you are qualified. For example, if the requirements indicate that you must have earned the Boy Scout Surveying Merit Badge, unless you have, do not check the box.
- 3) Always include your home town County. Many scholarship criteria include a specific geographical location requirement.
- 4) Confirm with your faculty advisor that he/she will write you a good recommendation before you apply.
- 5) More than one letter of recommendation can help your ranking.
- 6) Be specific and detailed with your explanation regarding professional involvement with student and professional organizations. Include your future plans (such as where you would like to work). Include any land surveying work experience.
- 7) Be honest and forthcoming in your essay. It can be difficult to talk about financial need, however, this is a consideration in the scholarship selections.
- 8) Neatness counts. It is required that the application and essay be typed. Handwritten applications and essays will NOT be accepted. Pay attention to detail. Spelling, grammar and content are important in your essay!
- 9) Be professional and courteous with your responses, think of this as a job resume.
- 10) Don't wait until the last minute. Early applications can be amended. Late applications that are missing information will be rejected.**

Lastly, a Thank You letter goes a long way. Many people spend countless volunteer hours on fund-raising efforts to support these scholarships. Sometimes it's a golf tournament (lots of hours in preparation), sometimes it's a seminar or two and sometimes it's a portion of membership dues that fund your scholarship. Also, the silent and Live auction activities at the CLSA conference are a large part of the Education Foundation efforts. A little information on what these scholarships mean to you will go a long way to inspire the many CLSA members that put in so many hours during the year to support these scholarships.